



SIERRA-PLUMAS JOINT UNIFIED SCHOOL DISTRICT
 SIERRA COUNTY OFFICE OF EDUCATION

P.O. BOX 955
 109 BECKWITH ROAD, ROOM #3
 LOYALTON, CA 96118
 (530) 993-1660 * FAX (530) 993-0828
www.sierracountyofficeofeducation.org

Employment Application

| APPLICANT INFORMATION | | | | | | | | | |
|--|--|------------------|------------------------------|------------------------------|---|-----------------------|--|------------------------------|-----------------------------|
| Last Name | | | First | | | M.I. | | Date | |
| P O Box | | | | Street Address | | | | | |
| City | | | State | | | ZIP | | | |
| Home Phone | | | | Cell Phone | | | | | |
| E-mail Address | | | | Social Security No. | | | | | |
| Position Applied for | | 1st Choice _____ | | | | 2nd Choice _____ | | | |
| Have you been a resident of California for the past 5 years? | | | YES <input type="checkbox"/> | NO <input type="checkbox"/> | Can you furnish verification of your legal right to work in the U.S.? | | | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| Are you receiving CalPERS or CalSTRS retirement benefits? | | | YES <input type="checkbox"/> | NO <input type="checkbox"/> | If so, date of receiving benefits? | | | | |
| Are you a veteran of the Armed Forces? | | | YES <input type="checkbox"/> | NO <input type="checkbox"/> | If other than honorable, explain | | | | |
| | | | | | | | | | |
| EDUCATION | | | | | | | | | |
| Name of High School | | | Address | | | | | | |
| | | | Did you graduate? | YES <input type="checkbox"/> | NO <input type="checkbox"/> | Degree | | | |
| College | | | Address | | | | | | |
| From | | To | Did you graduate? | YES <input type="checkbox"/> | NO <input type="checkbox"/> | Degree | | | |
| College | | | Address | | | | | | |
| From | | To | Did you graduate? | YES <input type="checkbox"/> | NO <input type="checkbox"/> | Degree | | | |
| College | | | Address | | | | | | |
| From | | To | Did you graduate: | YES <input type="checkbox"/> | NO <input type="checkbox"/> | Degree | | | |
| Other Institution | | | Address | | | | | | |
| From | | To | | | | Degree or Certificate | | | |
| FOR CERTIFICATED APPLICANTS Credentials/Permits Held | | | | | | | | | |
| Type: | | | | | Authorization: | | | | |
| Type: | | | | | Authorization: | | | | |
| Type: | | | | | Authorization: | | | | |
| | | | | | | | | | |

LIST THREE PROFESSIONAL REFERENCES

| | | | |
|-----------|--|--------------|--|
| Full Name | | Relationship | |
| Company | | Phone | |
| Address | | | |
| Full Name | | Relationship | |
| Company | | Phone | |
| Address | | | |
| Full Name | | Relationship | |
| Company | | Phone | |
| Address | | | |

PREVIOUS EMPLOYMENT

List most current employer first. Do not write "refer to resume". You may attach a resume to this application.

| | | |
|--|------------|--------------------|
| Company | Phone | |
| Address | Supervisor | |
| Job Title | | |
| Responsibilities/ Duties | | |
| From | To | Reason for Leaving |
| May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/> | | |

| | | |
|--|------------|--------------------|
| Company | Phone | |
| Address | Supervisor | |
| Job Title | | |
| Responsibilities/Duties | | |
| From | To | Reason for Leaving |
| May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/> | | |

| | | |
|--|------------|--------------------|
| Company | Phone | |
| Address | Supervisor | |
| Job Title | | |
| Responsibilities/Duties | | |
| From | To | Reason for Leaving |
| May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/> | | |

| | | |
|--|----------------|----|
| Have you ever been previously employed by this office? If yes, explain | From | To |
| Position _____ | Position _____ | |

List languages other than English, that you are familiar with:

LEGAL INFORMATION

I certify that I have made true, correct and complete answers and statements on this application in the knowledge that may be relied upon in considering my application, and I understand that any omission or falsely answered statement made by me on this application, or any supplement to it will be sufficient grounds for failure to employ or for my discharge should I become employed with Sierra-Plumas Joint Unified School District (S-PJUSD) and/or Sierra County Office (SCOE).

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Please read the following information. Failure to disclose a conviction will disqualify you from employment. Your answers will not necessarily disqualify you from consideration except the affirmative responses to certain enumerated sex and/or drug convictions and/or convictions for committing serious and/or violent felonies.

If you answer "Yes", list all convictions including but not limited to convictions for "driving under the influence" and convictions for sex and/or drug offenses listed in California Education Code Sections 44010 and 44011, except for convictions related to marijuana if it is more than two years after the date of the conviction. Include any serious or violent felony conviction in any state or jurisdiction as enumerated in California Penal Code sections 667.6 and 1192.7, regardless of the age of the conviction.

Have you ever been convicted of a crime, or do you currently have a criminal charge pending? Yes No

If you answered "Yes", please explain below:

Have you ever been dismissed or asked to resign from any position? Yes No

If you answered "Yes", please explain below:

If you need a reasonable accommodation to participate in the hiring process, please contact the District/County office.

The Board prohibits district employees from discriminating against or harassing any other district employee or job applicant on the basis of the person's actual or perceived race, religious creed, color, national origin, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, military and veteran status, gender, gender identity, gender expression, sex, or sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. BP4030

Authorization: My submission of this application authorizes the Sierra-Plumas Joint Unified School District (S-PJUSD) and/or Sierra County Office (SCOE) of Education to conduct a background investigation and authorizes release of information in connection with my application for employment. This investigation may include such information as criminal or civil convictions, driving records, previous employers and educational institutions, personal references, professional references and other appropriate resources. I waive my right of access to any such information, and without limitation hereby release the S-PJUSD and SCOE and reference source from any liability in connection with its release or use. I voluntarily and without coercion or duress agreed to and signed this authorization.

Signature of Applicant: _____ Date: _____